

**WESTWOOD HEIGHTS ELEMENTARY**

Walkthrough Date: 05/17/2007 Temp RH CO2

Outdoor Parameters: 81.1 54.6 520

Room	Section	Question	Answer	Recommendation	Responsible
101A	Inside Parameters:	Temp	RH	CO2	
		78.5	49.7	804	

ANIMALS IN THE CLASSROOM

Activities and/or room conditions are modified to address student allergies?

This is a general issue requiring approved communication among all stakeholders.

Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.

Site

THERMAL COMFORT

Temperature in my classroom is generally comfortable (72F- 76F)?

Temperature was acceptable at the time of assessment.

THERMAL COMFORT

Classroom is free of significant temperature shifts?

Temperature was acceptable at the time of assessment.

Site

THERMAL COMFORT

Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)

Humidity was acceptable at the time of assessment.

THERMAL COMFORT

Room is usually comfortable? (If no, please explain in the notes below.)

Temperature was acceptable at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
102A	Inside Parameters:	Temp	RH	CO2	
		78.5	50.2	834	

THERMAL COMFORT

Temperature in my classroom is generally comfortable (72F- 76F)?

Temperature was acceptable at the time of assessment.

THERMAL COMFORT

Classroom is free of significant temperature shifts?

Temperature was acceptable at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
102C	Inside Parameters:	Temp	RH	CO2	
		75.0	56.5	776	

EXCESS MOISTURE IN CLASSROOMS

Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?

No leaks or signs of water intrusion identified.

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Live plants in room. Plant soil is a source of microbial growth. Site based administration to advise staff to remove live plants. Site

Room	Section	Question	Answer	Recommendation	Responsible
201	Inside Parameters:	Temp	RH	CO2	
		73.4	53.9	656	

GENERAL CLEANLINESS Room is free of pests? Pests observed at the time of assessment. Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action. PPO

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Classroom is free of significant temperature shifts? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Temperature was acceptable at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
201A	Inside Parameters:	Temp	RH	CO2	
		70.7	56.9	641	

GENERAL CLEANLINESS Room is free of pests? No pests observed at the time of assessment.

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was low at the time of assessment. Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve. Site

THERMAL COMFORT Classroom is free of significant temperature shifts? Temperature was low at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Temperature was low at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
201B	Inside Parameters:	Temp	RH	CO2	

		70.5	56.9	673	
GENERAL CLEANLINESS	Room is free of pests?		Pests observed at the time of assessment.	Physical Plant Operation to initiate work order to evaluate pest issue within location and take appropriate action.	PPO
THERMAL COMFORT	Classroom is free of significant temperature shifts?		Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site

Room	Section	Question	Answer	Recommendation	Responsible
201D	Inside Parameters:	Temp 69.8	RH 57.8	CO2 705	
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?		General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Room is free of pests?		No pests observed at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?		Floor was clean at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?		Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site

Room	Section	Question	Answer	Recommendation	Responsible
603	Inside Parameters:	Temp 74.6	RH 52.8	CO2 920	
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?		Temperature was acceptable at the time of assessment.		
THERMAL COMFORT	Classroom is free of significant temperature shifts?		Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.	Site
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes		Temperature was acceptable at the time of assessment.		

below.)

Room	Section	Question	Answer	Recommendation	Responsible
604	Inside Parameters:	Temp	RH	CO2	
		74.3	56.6	1135	
	GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
	ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.	Site
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.		
	THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.		
	THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.		
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was acceptable at the time of assessment.		
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		
	ART SUPPLIES	Science supplies okay?	Science supplies in room.	Curriculum supervisor meet with appropriate staff to address issues of concern and ensure that all supplies are approved for use and handled/stored in a manner consistent with District procedures.	Site

Room	Section	Question	Answer	Recommendation	Responsible
606	Inside Parameters:	Temp	RH	CO2	
		77.1	52.8	1057	

ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate and replace ceiling tiles as appropriate.	PPO
AIR CONDITIONING	Room is free of smell of mold or mildew?	No odor detected at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
701	Inside Parameters:	Temp 76.9	RH 43.8	CO2 1616	
	GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	Live plants in room. Plant soil is a source of microbial growth.	Site based administration to advise staff to remove live plants.	Site
	GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
	ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	DRAIN TRAPS IN THE CLASSROOM	Water poured down floor drains once per week (approx. 1 quart of water).	No floor drain in room.		
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.		
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..		
	AIR CONDITIONING	Air flowing from air supply?	Air supply/return ventilation is functioning.		
	LOCAL EXHAUST FANS	My classroom has sufficient exhaust systems based on the activities/functionality of the room?	No exhaust system/ventilation in room. Identified in error.		
	LOCAL EXHAUST	Indoor classroom activities do not	No exhaust		

FANS	cause problems with excessive fumes? (If no, please explain in notes section)	system/ventilation in room. Identified in error.
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
712	Inside Parameters:	Temp 7.2	RH 57.2	CO2 1153	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.		
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	No dust observed on supply/return registers at the time of assessment.		
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
713A	Inside Parameters:	Temp 71.3	RH 50.3	CO2 796	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize.	Site
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
714	Inside Parameters:	Temp 68.7	RH 57.5	CO2 1053	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was low at the time of assessment.		
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.		

Room	Section	Question	Answer	Recommendation	Responsible
722	Inside Parameters:	Temp 72.2	RH 52.1	CO2 1064	

GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.	Site
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student	This is a general issue requiring approved	Site based administration is encouraged to communicate all known student allergies to the	Site

allergies?

communication among all stakeholders.

appropriate personnel in order to modify classroom activities/conditions when necessary.

Room	Section	Question	Answer	Recommendation	Responsible
723	Inside Parameters:	Temp 71.7	RH 51.3	CO2 959	
	GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.		
	GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and Site sanitize.	
	EXCESS MOISTURE IN CLASSROOMS	Classroom lavatories/water fountains free of leaks?	Water was off at the time of the assessment.	Site based administration should address maintenance of sinks, toilets and drains with facility serviceperson staff.	Site

Room	Section	Question	Answer	Recommendation	Responsible
730	Inside Parameters:	Temp 70.2	RH 45.9	CO2 1302	
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was low at the time of assessment.		
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.		
	AIR CONDITIONING	Windows/doors are operable and are kept closed?	Windows and doors are operable and are kept closed.		
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		

Room	Section	Question	Answer	Recommendation	Responsible
731	Inside Parameters:	Temp 70.7	RH 49.6	CO2 1026	
	GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and Site sanitize.	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Excessive dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site

GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and Site sanitize with District approved germicidal cleaner.
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
DRAIN TRAPS IN THE CLASSROOM	Water poured down floor drains once per week (approx. 1 quart of water).	No floor drain in room.	
ART SUPPLIES	Art supplies okay?	No art supplies in room. Room not being used as an art room.	
ART SUPPLIES	Industrial supplies okay?	No industrial supplies in room. Room not being used as an industrial room.	

Room	Section	Question	Answer	Recommendation	Responsible
733	Inside Parameters:	Temp	RH	CO2	
		71.4	499.6	1200	

ART SUPPLIES	Science supplies okay?	Live plants in room. Plant soil is a source of microbial growth.	Site based administration to advise staff to remove live plants.	Site
ART SUPPLIES	Exposure minimized for art supplies?	No art supplies in room. Room not being used as an art room.		
ART SUPPLIES	Exposure minimized for science supplies?	Science supplies in room.	Curriculum supervisor meet with appropriate staff to address issues of concern and ensure that all supplies are approved for use and handled/stored in a manner consistent with District procedures.	Site
ART SUPPLIES	Exposure minimized for industrial supplies?	No industrial supplies in room. Room not being used as an industrial room.		

Room	Section	Question	Answer	Recommendation	Responsible
736	Inside Parameters:	Temp	RH	CO2	
		71.2	47.5	1441	

LOCAL EXHAUST Other exhaust fans that may exist in No exhaust fans in room.

FANS the classroom are functioning properly? Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
740	Inside Parameters:	Temp 74.2	RH 46.3	CO2 1236	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
	GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and Site sanitize.	Site
	LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.		
	LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.		
	ART SUPPLIES	Science supplies okay?	No science supplies in room. Room not being used as a science room.		

Room	Section	Question	Answer	Recommendation	Responsible
741	Inside Parameters:	Temp 72.4	RH 47.6	CO2 1909	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Excessive dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
	ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site
	LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
742	Inside Parameters:	Temp	RH	CO2	
		71.9	49.7	1270	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.			
ANIMALS IN THE CLASSROOM	You are informed about the potential allergies of your students?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site	
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site	
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was acceptable at the time of assessment.			
THERMAL COMFORT	Classroom is free of significant temperature shifts?	Temperature was acceptable at the time of assessment.			
THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.			
THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Environmental parameters were within acceptable range at the time of assessment..			
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is functioning properly.			
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.			

Room	Section	Question	Answer	Recommendation	Responsible
749	Inside Parameters:	Temp	RH	CO2	
		72.2	44.6	16366	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of			
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GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	assessment was acceptable. There does not appear to be a dusting issue within this room.	
GENERAL CLEANLINESS	Trash is removed daily and trash bags are changed as appropriate?	No issues identified regarding trash removal practices.	
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and Site sanitize with District approved germicidal cleaner.
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.	
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and Site sanitize.
EXCESS MOISTURE IN CLASSROOMS	Windows, windowsills and window frames free of continuous condensation?	No condensation on windows at the time of assessment.	
EXCESS MOISTURE IN CLASSROOMS	Indoor surfaces of exterior walls free of continuous condensation?	No visible condensation or signs of water intrusion identified at the time of assessment.	
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	No leaks or signs of water intrusion identified.	
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate. PPO
LOCAL EXHAUST FANS	Other exhaust fans that may exist in the classroom are functioning properly?	No exhaust fans in room. Identified in error.	

Room	Section	Question	Answer	Recommendation	Responsible
751A	Inside Parameters:	Temp	RH	CO2	
		73.5	44.8	1661	
	GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.	Site
	GENERAL CLEANLINESS	Room is free of pests?	Unsealed food items were observed at the time of	Site based administration should encourage all staff to maintain food items within sealable	Site

assessment. Unsealed food items may attract pests. plastic storage containers.

GENERAL CLEANLINESS Floor is cleaned on a regular basis? Dust and dirt accumulation on floor. Facilities serviceperson to thoroughly clean and Site sanitize.

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Classroom is free of significant temperature shifts? Dust and dirt accumulation on floor. Facilities serviceperson to thoroughly clean and Site sanitize.

THERMAL COMFORT Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.) Humidity was acceptable at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Environmental parameters were within acceptable range at the time of assessment..

AIR CONDITIONING Air flowing from air supply? Air flowing without obstruction at the time of assessments.

AIR CONDITIONING Air is flowing without obstruction? Air flowing without obstruction at the time of assessments.

LOCAL EXHAUST FANS Other exhaust fans that may exist in the classroom are functioning properly? Exhaust fan is not functioning properly. Physical Plant Operations to evaluate and repair as appropriate. PPO

Room	Section	Question	Answer	Recommendation	Responsible
805	Inside Parameters:	Temp 73.6	RH 50.1	CO2 782	

AIR CONDITIONING Room is free of smell of kitchen/food? No odor detected at the time of assessment.

Room	Section	Question	Answer	Recommendation	Responsible
916	Inside Parameters:	Temp 72.3	RH 45.9	CO2 927	

THERMAL COMFORT Temperature in my classroom is generally comfortable (72F- 76F)? Temperature was acceptable at the time of assessment.

THERMAL COMFORT Room is usually comfortable? (If no, please explain in the notes below.) Temperature was acceptable at the time of assessment.

below.)

AIR  
CONDITIONING

Air flowing from air supply?

Air supply/return ventilation  
is functioning.

Room	Section	Question	Answer	Recommendation	Responsible
917	Inside Parameters:	Temp 70.9	RH 48.5	CO2 734	
	THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.	Site
	THERMAL COMFORT	Humidity is generally acceptable? (Typically too high if higher than 60% relative humidity [RH] or too low if lower than 30% RH.)	Humidity was acceptable at the time of assessment.		
	THERMAL COMFORT	Room is usually comfortable? (If no, please explain in the notes below.)	Temperature was low at the time of assessment.		
	AIR CONDITIONING	Air flowing from air supply?	Air supply/return ventilation is functioning.		
	ART SUPPLIES	Science supplies okay?	No science supplies in room. Room not being used as a science room.		
	ART SUPPLIES	Industrial supplies okay?	No industrial supplies in room. Room not being used as an industrial room.		
	ART SUPPLIES	Exposure minimized for science supplies?	No science supplies in room. Room not being used as a science room.		
	ART SUPPLIES	Exposure minimized for industrial supplies?	No industrial supplies in room. Room not being used as an industrial room.		
Room	Section	Question	Answer	Recommendation	Responsible
928	Inside Parameters:	Temp 73.1	RH 50.1	CO2 914	
	GENERAL	Classroom is dusted/vacuumed	Excessive dust	Site based administration should address	Site

CLEANLINESS	thoroughly and regularly?	accumulation was observed on environmental surfaces at the time of assessment.	general cleanliness with facility serviceperson staff.
GENERAL CLEANLINESS	Air supply/return registers are cleaned regularly and free of dust and debris accumulation?	Dust observed on supply and return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and Site sanitize with District approved germicidal cleaner.
GENERAL CLEANLINESS	Room is free of pests?	Pests observed at the time of assessment.	Physical Plant Operation to initiate work order PPO to evaluate pest issue within location and take appropriate action.
GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and Site sanitize.
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	Heavy dust and debris on area rug in room.	Remove area rug from room. Site
DRAIN TRAPS IN THE CLASSROOM	Water poured down floor drains once per week (approx. 1 quart of water).	No floor drain in room.	
DRAIN TRAPS IN THE CLASSROOM	If not regularly used, toilets flushed once each week.	Excessive dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff. Site
EXCESS MOISTURE IN CLASSROOMS	Ceiling tiles or walls free of leaks and/or discoloration (discoloration may indicate periodic leaks)?	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks PPO and repair as appropriate and replace ceiling tiles as appropriate.
THERMAL COMFORT	Room is free of the introduction of outdoor air? (Gaps in window/door frames.)	No gaps in windows or doors identified at the time of assessment.	

Room	Section	Question	Answer	Recommendation	Responsible
929	Inside Parameters:	Temp	RH	CO2	
		73.1	41.7	984	

GENERAL CLEANLINESS	Classrooms general appearance is clean and acceptable?	General cleanliness of the room at the time of assessment was acceptable.
GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.
GENERAL CLEANLINESS	Room is free of pests?	No pests observed at the time of assessment.

GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
ANIMALS IN THE CLASSROOM	Activities and/or room conditions are modified to address student allergies?	This is a general issue requiring approved communication among all stakeholders.	Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.	Site

Room	Section	Question	Answer	Recommendation	Responsible
934	Inside Parameters:	Temp 73.6	RH 58.3	CO2 718	

EXCESS MOISTURE IN CLASSROOMS	Classroom lavatories/water fountains free of leaks?	No leaks or signs of water intrusion identified.		
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Room	Section	Question	Answer	Recommendation	Responsible
935	Inside Parameters:	Temp 72.5	RH 58.8	CO2 675	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.	Site
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GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
LOCAL EXHAUST FANS	Bathroom exhaust fan is functioning properly?	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.	PPO

Room	Section	Question	Answer	Recommendation	Responsible
944	Inside Parameters:	Temp 71.3	RH 58.7	CO2 686	

GENERAL CLEANLINESS	Classroom is dusted/vacuumed thoroughly and regularly?	There does not appear to be a dusting issue within this room.		
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GENERAL CLEANLINESS	Floor is cleaned on a regular basis?	Floor was clean at the time of assessment.		
THERMAL COMFORT	Temperature in my classroom is generally comfortable (72F- 76F)?	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to	Site

evaluate the HVAC system if temperature does not improve.

**THERMAL COMFORT** Room is usually comfortable? (If no, please explain in the notes below.) Temperature was low at the time of assessment.

**LOCAL EXHAUST FANS** Other exhaust fans that may exist in the classroom are functioning properly? No exhaust fans in room. Identified in error.

Room	Section	Question	Answer	Recommendation	Responsible
945	Inside Parameters:	Temp 72.6	RH 58.2	CO2 674	

**LOCAL EXHAUST FANS** My classroom has sufficient exhaust systems based on the activities/functionality of the room? Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment. Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room. Site

**LOCAL EXHAUST FANS** Bathroom exhaust fan is functioning properly? Bathroom exhaust fan is not functioning properly. Physical Plant Operations to evaluate and repair as appropriate. PPO